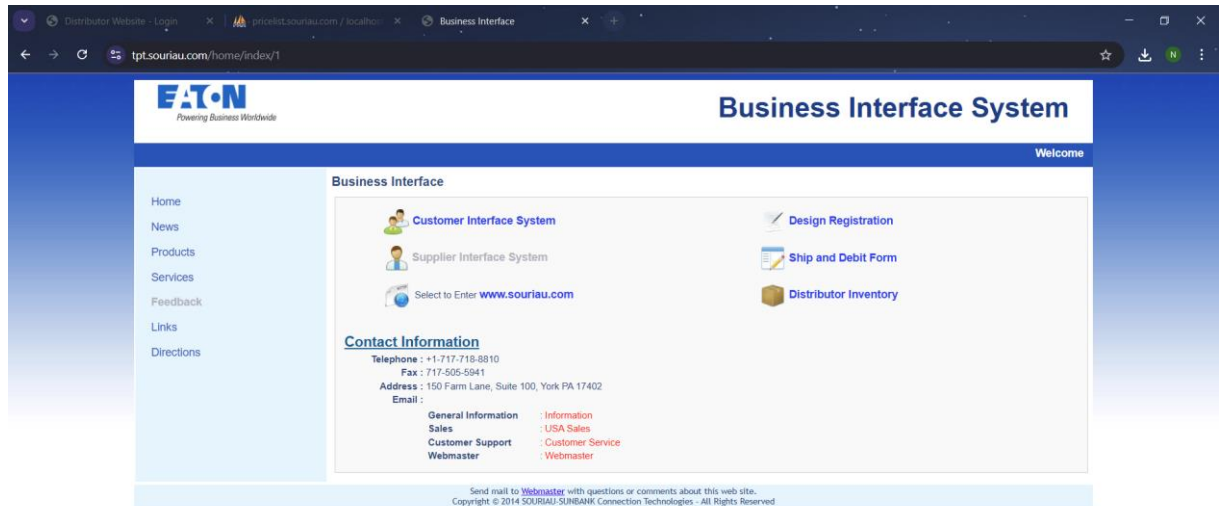


Business Interface System Instructions

1 STARTING SCREEN



- ❖ From this Screen select '[Customer Interface System](#)' to access Souriau's new web based customer interface.
- ❖ '[Souriau.com](#)' – Links to Souriau's Corporate web site.
- ❖ Other Options:
 - '[News](#)' – Will keep you posted of changes in the system and any other updates
 - '[Products](#)' – Links to our product catalogs
 - '[Services](#)' – Links to specified Souriau Departments.
 - Technical Support
 - E-Mail Link to Department
 - Pricing
 - SPR/SD form available and E-mail Link to Department
 - Samples
 - Sample request form available and E-mail Link to Department
 - '[Links](#)' – Link to Adobe Website to Download reader if required

Business Interface System Instructions

2 Customer Interface Login Screen

The screenshot shows a web browser window with the URL tpt.souriau.com/login. The page features the Eaton logo and the text "Customer Interface System". The main content area contains a "Please Login" form with the following fields and options:

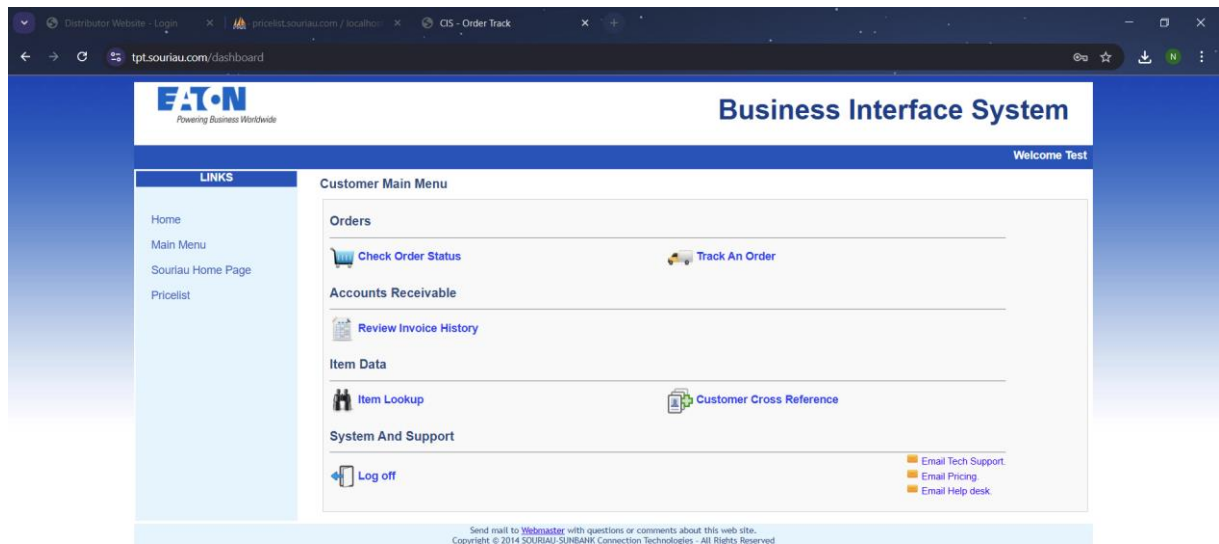
- Username:
- Password:
- Language: English (dropdown menu)
- ☐ Keep me logged in
-
- [Change Password](#)
- [Forgot Password](#)
- [Email Help desk](#)

At the bottom of the form, there is a small text line: "Send mail to [Webmaster](#) with questions or comments about this web site. Copyright © 2014 SOURIAU-SUNBANK Connection Technologies - All Rights Reserved".

- ❖ From this Screen you will need to enter your assigned 'User Name' and 'Password'.
 - You may select the 'Keep me logged in' option box to have a cookie set to remember your password.
- ❖ Once you have entered your user name and password you may hit enter or click on the 'Login' button.
- ❖ **Note:** If you have any problems logging in, please use the E-mail link to the helpdesk and describe your problem.

Business Interface System Instructions

3 Main Customer Interface Screen



❖ Screen Options

➤ Orders

- 'Check Order Status' – Allows user to view current status of all open orders placed with Souriau USA.
- 'Track an Order' – Allows user to view status of orders and track shipments as required from Souriau USA.

➤ Accounts Receivable

- 'Review Invoice History' – Allows user to view all invoicing history and orders that they relate to.

➤ Item Data

- 'Item Lookup' – Allows user to bring up minimal item data. .

➤ System & Support

- 'Log Off' – Used to exit the customer interface system.
- E-Mail options for both technical support and pricing at Souriau USA.

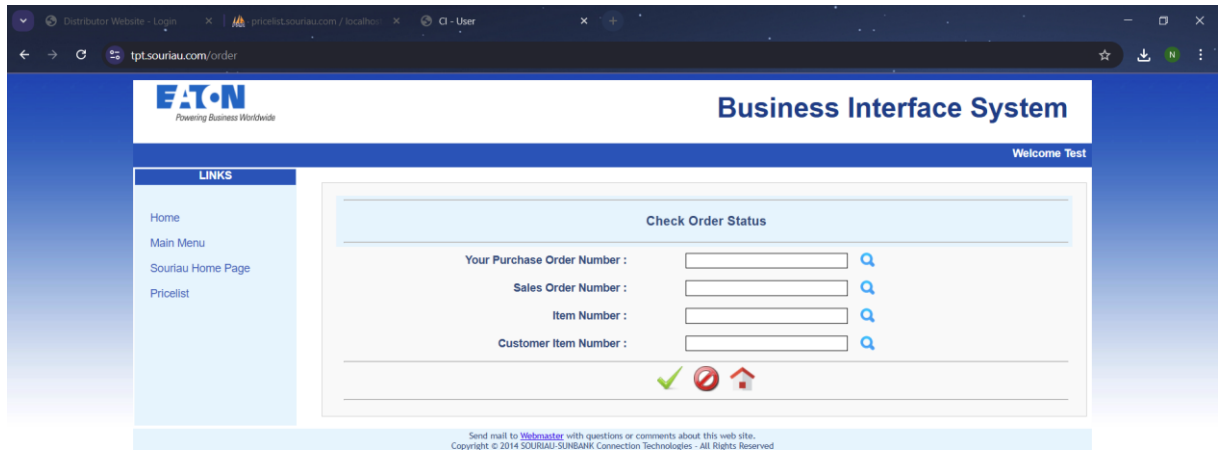
- ❖ 'Pricelist menu' – Allows user to view current pricing and delivery information on Souriau Items

Business Interface System Instructions

4 GENERAL NAVIGATION

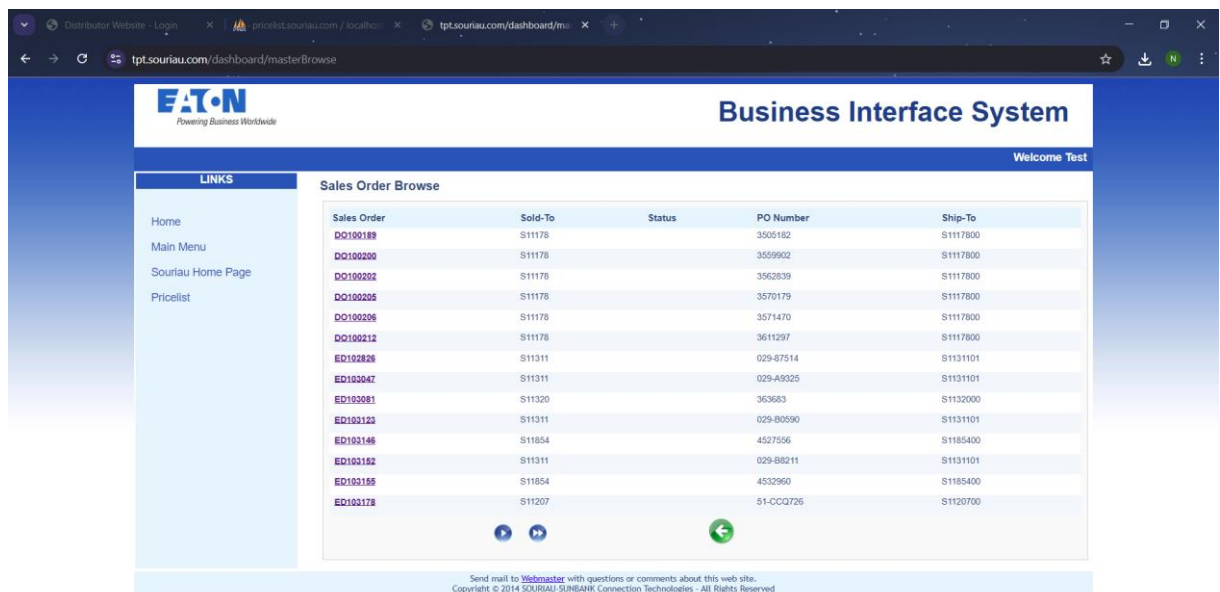
- ❖  'Look-Up Button' – Used to perform Look Ups for the field
- ❖  'Submit Button' – Used to Submit Requests to System
- ❖  'Clear Button' – Used to clear present data for new inquiry
- ❖  'Home Button' – Used to return to main menu
- ❖  'Last Page' – Used to return to last page viewed

5 Check Order Status Screen



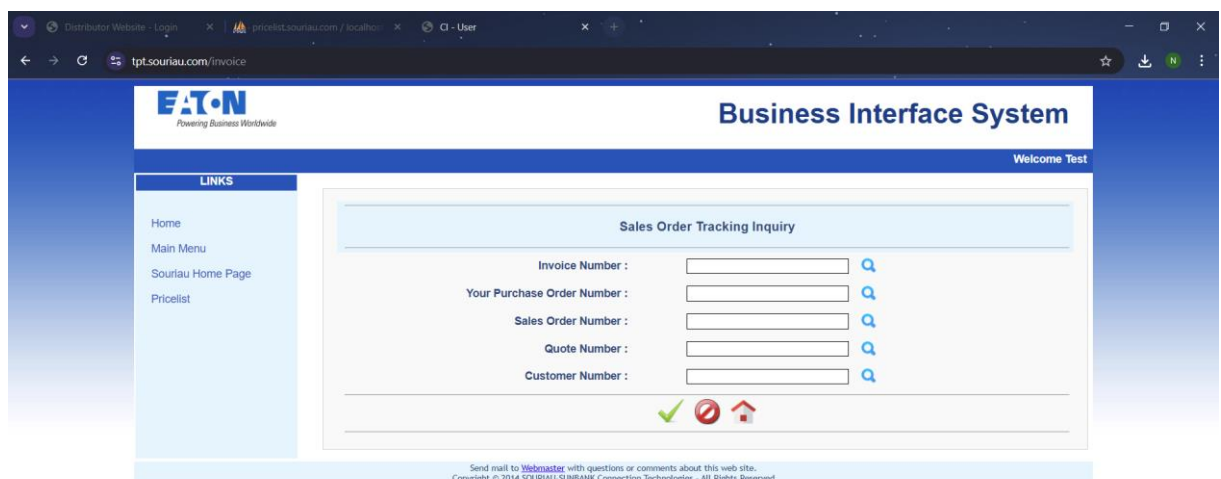
- ❖ **This Screen will return data for Open Sales Orders Only**
- ❖ From this screen you may enter your purchase order number, Souriau's sales order number, an item number or your customer number to retrieve information on Order Status.
- ❖ You may also use the  'Look-Up' button to search for your information in any of the option fields.
- ❖ Once information has been selected, press  'Submit' button to retrieve Data.

Business Interface System Instructions



- ❖ If your search or look-up criteria was based on any other than Souriau's Sales Order Number, you will see a screen similar to the one above
- ❖ This screen displays all Souriau Sales orders related to your search criteria
- ❖ Simply select the Sales Order you wish to review by clicking on the link
 - You will then be sent back to the main selection screen
 - At this point click on the 'Submit' button

6 TRACK AN ORDER SCREEN

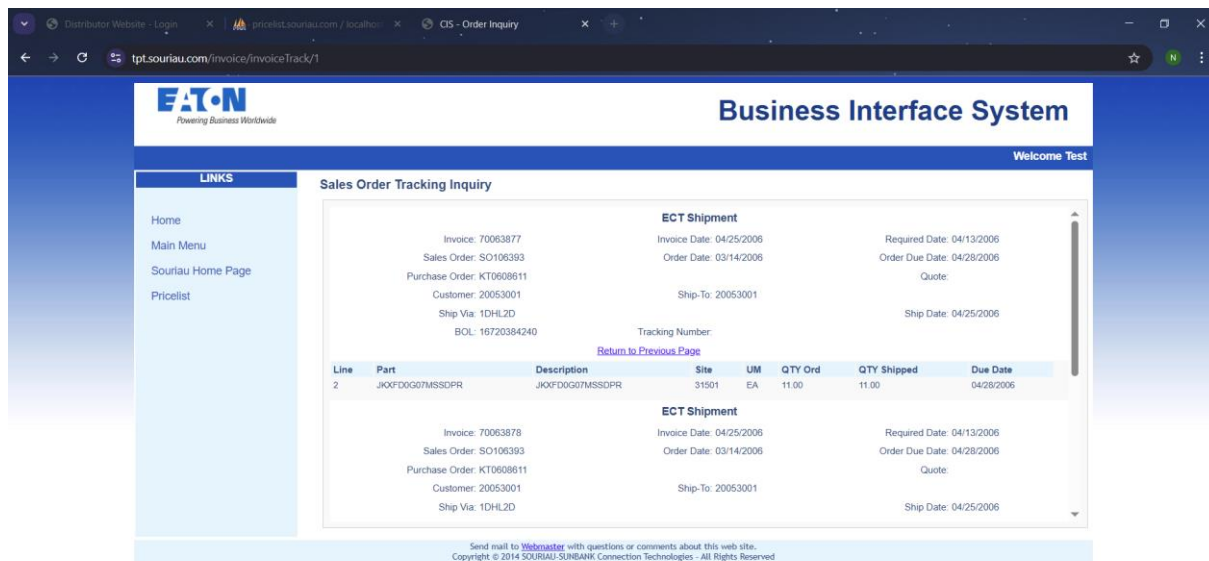


- ❖ **This Screen will return all Shipping Information for Selection Criteria.**
- ❖ From this Screen you can search by Invoice Number, Purchase Order Number, Sales Order Number, Quote Number or Customer Number.
- ❖ You may also use the  'Look-Up' button to search for your information in any of the option fields.

Business Interface System Instructions

- ❖ Once information has been selected, press  'Submit' button to retrieve Data.

7 OUTPUT OF SALES ORDER STATUS AND TRACK AN ORDER SCREENS



The screenshot shows the 'Business Interface System' web application. The main content area is titled 'Sales Order Tracking Inquiry'. It is divided into two main sections. The top section, 'ECT Shipment', displays metadata for a specific shipment, including Invoice (70063877), Sales Order (SO106393), and Purchase Order (KT0609611) numbers, along with their respective dates and a tracking number. The bottom section, 'Sales Order Lines', contains a table listing the details of the sales order lines. A single line is shown with the part number JKOXDOG07MSSOPR and a due date of 04/28/2006. A 'Return To Previous Page' link is positioned between the two sections.

- ❖ This Output has up to two sections
 - Section 1 – Souriau Shipments
 - Details all shipments against selection criteria
 - 'BOL:' number is link to carriers web site for tracking purposes. This link will open in a new window.
 - Section 2 – Open Sales Order Lines
 - Details all open lines and Quantities based on selection criteria.
 - Due Date is Souriau's current order Due Date
 - 'Return To Previous Page' can be used to return to selection criteria page.

Business Interface System Instructions

8 REVIEW INVOICE HISTORY

Business Interface System

Welcome Test

LINKS

- Home
- Main Menu
- Souriau Home Page
- Pricelist

Sales Order Tracking Inquiry

Invoice Number : [Look-Up](#)

Your Purchase Order Number : [Look-Up](#)

Sales Order Number : [Look-Up](#)

Quote Number : [Look-Up](#)

Customer Number : [Look-Up](#)

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- ❖ This Screen Allows the User to Review Invoicing Information based on Selection Criteria
- ❖ You may enter the Invoice Number, Sales Order Number, Item Number or Purchase Order Number as Criteria.
- ❖ As with the other screens you may search for the information you need with the 'Look-Up' button.

Business Interface System

Welcome Test

LINKS

- Home
- Main Menu
- Souriau Home Page
- Pricelist

Purchase Order Number Browse

Purchase Order	Invoice	Order	Sold-To	Status	Ship-To	Invoice Date
3500523849	IN116320	SO106393	s11024		S1102401	10/21/2020
3028706	IN116321	SO106400	S11165		S1116500	10/21/2020
025-V9095	IN116319	SO106364	S11311		S1131100	10/21/2020
35630227	IN116318	ED100893	S11854		S1185400	10/21/2020
025-VB893	IN116322	SO106401	S11311		S1131100	10/21/2020
3384182	IN116299	RP100100	S11334		S1133400	10/20/2020
025-VA457	IN116294	SO106383	S11311		S1131100	10/19/2020
800578	IN116286	ED100920	S11320		S1132000	10/19/2020
3413615	IN116290	ED100934	S11334		S1133400	10/19/2020
025-VB072	IN116293	SO106361	S11311		S1131100	10/19/2020
3537339	IN116279	ED100832	S11854		S1185400	10/16/2020
655388	IN116271	SO106386	s11178		S1117800	10/16/2020
8.5 UPDATE	IN116234	CW450586	S11319		S1131900	10/15/2020
3520856	IN116204	ED100815	S11854		S1185400	10/15/2020

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- ❖ If you choose to use the 'Look-Up' Function you will see a screen similar to the one above, based on your look up field.
- ❖ Select the item you would like to review by clicking on it.
 - You will be returned to the selection criteria screen

Business Interface System Instructions

- On the select criteria screen click the 'Submit' button to retrieve the required information.

NOTE: You may have multiple selection screens until the invoice you need to review is selected. Simply continue as described above until desired output is seen.

9 OUTPUT FROM REVIEW INVOICE HISTORY

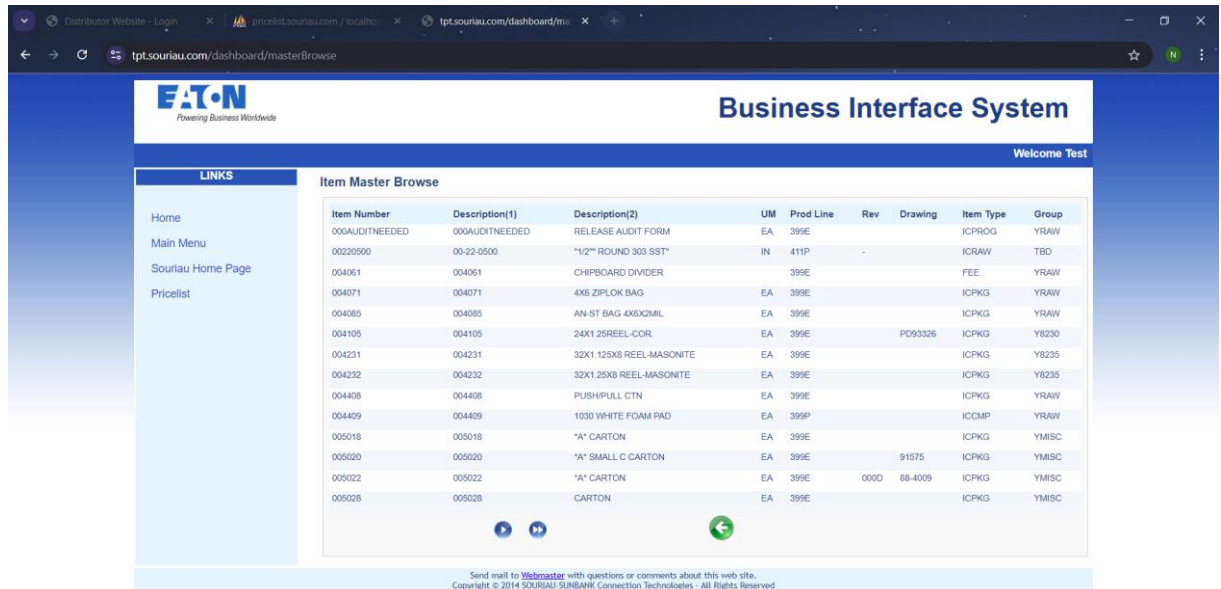
- ❖ Output is the same as described in section 7 of this document

10 ITEM LOOKUP SCREEN

- ❖ This is a simple item look up screen
- ❖ Either enter or 'Look Up' the item or description you are after for selection criteria

Business Interface System Instructions

11 OUTPUT OF ITEM LOOKUP SCREEN

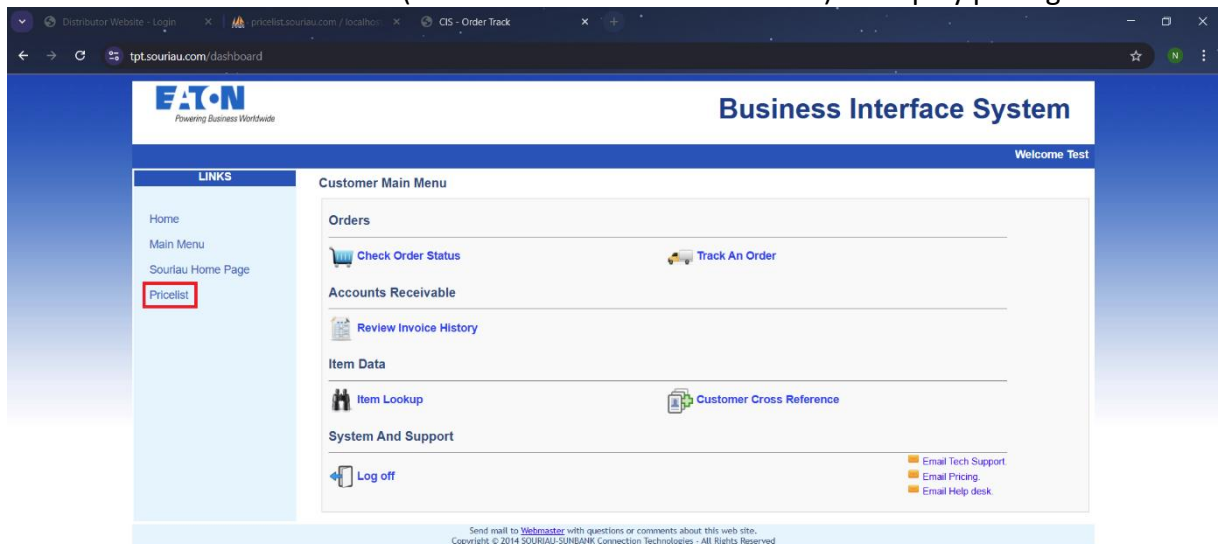


Item Number	Description(1)	Description(2)	UM	Prod Line	Rev	Drawing	Item Type	Group
000AUDITNEEDED	000AUDITNEEDED	RELEASE AUDIT FORM	EA	399E			ICPROG	YRAW
00220500	00-22-0500	"1/2" ROUND 303 SST"	IN	411P			ICRAW	TBD
004061	004061	CHIPBOARD DIVIDER		399E			FEE	YRAW
004071	004071	4X6 ZIPLOK BAG	EA	399E			ICPKG	YRAW
004085	004085	AN-ST BAG 4X6X2MIL	EA	399E			ICPKG	YRAW
004105	004105	24X1 25REEL-COR.	EA	399E		PD93326	ICPKG	Y8230
004231	004231	32X1 125X8 REEL-MASONITE	EA	399E			ICPKG	Y8235
004232	004232	32X1 25X8 REEL-MASONITE	EA	399E			ICPKG	Y8235
004408	004408	PUSH/PULL CTN	EA	399E			ICPKG	YRAW
004409	004409	1030 WHITE FOAM PAD	EA	399P			ICCMP	YRAW
005018	005018	"A" CARTON	EA	399E			ICPKG	YMISC
005020	005020	"A" SMALL C CARTON	EA	399E		91575	ICPKG	YMISC
005022	005022	"A" CARTON	EA	399E	0000	86-4009	ICPKG	YMISC
005028	005028	CARTON	EA	399E			ICPKG	YMISC

- ❖ Returns Basic Item Data as shown above
- ❖ Simply use  'Return' button to return to selection criteria screen

12 PRICING SCREEN

- ❖ Click on the link 'Pricelist' (marked red in the below screen) to display pricing screen



LINKS	Customer Main Menu
Home	Orders
Main Menu	Check Order Status
Souriau Home Page	Track An Order
Pricelist	Accounts Receivable
	Review Invoice History
	Item Data
	Item Lookup
	Customer Cross Reference
	System And Support
	Log off
	Email Tech Support
	Email Pricing
	Email Help desk

- ❖ The Pricing Screen has been designed to return all applicable pricing based on customer.
- ❖ On this Screen Distributors and OEM's need only enter the Souriau Part Number you require. MREP's have the option to select a specific customer for pricing and contract information.
 - You may also look up the part using the 'Look Up' tool

Business Interface System Instructions

- MREP's may also use the customer name browse to select the [customer](#)
 - ❖ Projected Inventory values are the amount of inventory we have available to promise by the week ending listed. This number already takes into consideration existing sales orders, allocated inventory, etc. It is a 'live' number and will change as additional requirements come into the system.
 - ❖ If either Pricing or the Item Number you need is not available, we have provided E-Mail links to the respective departments within Souriau USA. Please use these links and describe what you need from Souriau in the body of the E-mail.
13. There are also links to Pricing and Customer Support on the Main Page.
14. For Issues, Concerns, Improvements or Related Topics Please contact:
Alfred Hernández at Souriau USA
E-Mail: AHernandez@souriau.com
Phone: